



LONG CLOSE SCHOOL

Upton Court Road, Upton, Slough, Berkshire SL3 7LU

Registration Form

(Request for a Place on the Waiting List)

1. **Surname of Your Child:**

First Names:

(Please underline the name generally used)

Date of Birth:

Nationality:

Religion:

Child's gender (please circle):

Male

Female

Proposed Term and Year of Entry:

Have you registered your child's name at any other school/s and if so, which?

2. **Father's Title, Full Names, Address (including postcode)**

Occupation:

Nationality:

Employer's business name and address:

Daytime Telephone:

Evening Telephone:

Email address:

Mobile Telephone:

3. **Mother's Title, Full Names, Address**

Occupation:

Nationality:

Employer's business name and address:

Daytime Telephone:

Evening Telephone:

Email address:

Mobile Telephone:

4. Please mention here the names of any other members of the family attending the School or registered for entry; or any other connection with the School.

5. Please say how you first heard of the School. Was it from:

- Local Reputation Present School Friends
- Advertisement Website Other (Please give details)
- Recommended by a current family. Please state name: _____
(Share the Secret)
-

6. Please state the name and address of the child's present School or Nursery (with dates):

Name of Head:

7. Please outline any of your child's artistic, dramatic, musical or sporting skills or experience (if applicable):

8. Please give an outline of your child's other hobbies or interests (if applicable):

9. Please provide us with details of any medical condition (including allergies), disabilities, special educational need or learning difficulty of your child, using the attached Confidential Information Form (if applicable). Please also use the form to provide details of languages spoken at home if English is not the child's first language.

Notes

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admission requirements of the School at the time offers are made. A copy of the current edition of the Terms and Conditions will be supplied on request.

Declaration

I/We request that the name of our above-named child be registered as a prospective pupil. Payment for the non-returnable registration fee of £100.00 has been made by bank transfer. I/We understand that the Terms and Conditions of the School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School. I/We also understand that the School (through the Head, as the person responsible) may, in accordance with the provisions of the Data Protection Act 1998 obtain, process and hold personal information about our child, including sensitive information such as medical details, and I/we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child. We also understand that the school may contact us from time to time for the purpose of providing information about the school and its activities.

First Signature:

Second Signature:

Name in full:

Name in full:

Relationship to the child:

Relationship to the child:

Date:

Date:

Cognita Schools Limited (trading as Long Close School): a Company Limited by Shares

Registered in England No: 02313425

**Registered Office: Seebeck House, One Seebeck Place Knowlhill, Milton Keynes, Buckinghamshire,
MK5 8FR**

“At Cognita we look after your personal information and only use your personal information for the purpose for which it has been collected. If you would like further information about how and why we use your personal information, please see our privacy notices at www.longcloseschool.co.uk/privacy-and-cookie-policies.”

Long Close School

Ethnicity Form

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth.

The Information Commissioner (formerly the Data Protection Registrar) recommends that young people aged over 11 years old have the opportunity to decide their own ethnic identity. Parents or those with parental responsibility are asked to support or advise those children aged over 11 in making this decision, wherever necessary. Pupils aged 16 or over can make this decision for themselves.

Please study the list below and tick one box only to indicate the ethnic background of the child named in the Registration Form attached to this Form. Please also tick whether the form was filled in by a parent or the child.

Name of Child:

White:		Black or Black British:		Chinese or other ethnic group:	
British — English, Scottish or Welsh	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Irish	<input type="checkbox"/>	African	<input type="checkbox"/>	Any other ethnic group (please give details)	<input type="checkbox"/>
Any other white background	<input type="checkbox"/>	Any other Black background	<input type="checkbox"/>		
Mixed race:		Asian or Asian British:			
White and Black Caribbean	<input type="checkbox"/>	Indian	<input type="checkbox"/>		
White and Black African	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>		
White and Asian	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>		
Any other mixed background	<input type="checkbox"/>	Any other Asian background	<input type="checkbox"/>		
This information was provided by:					
Parent					
Child					

Please return this form to the school with your completed Registration Form
(Any information you provide will be used solely to compile statistics on diversity within the school. These statistics will not allow individual children to be identified).

Long Close School
Confidential Information Form

All information received in this Form will be treated in confidence.

Child's Name:

Parent's /Guardian's Name(s): **(1)**

(2)

Please confirm if this child is a Looked After Child.

Under the School's Disability Policy, and SEN and Learning Difficulties Policy we are required to provide you with the opportunity to disclose any medical conditions (including allergies), health problems, learning difficulty, special educational need or disability of your child. If English is not the child's first language, please also provide details of the language/s spoken at home. This will assist the School to consider any adjustments we might need to make to assist the child to partake in the School's admissions procedure or when your child enters the School.

Please provide us with as much detail as possible in the space below. Where possible, please provide any relevant documentation such as medical reports, assessments etc.